



Photograph Reproductions—Permission & Order Form

| Size | Price |
|--|----------------------------|
| 4" x 6" print | \$6.00 |
| 5" x 7" print | \$11.00 |
| 8" x 10" print | \$21.00 |
| 11" x 14" print | \$35.00 |
| 16" x 20" print | \$55.00 |
| 20" x 24" print | \$80.00 |
| 20" x 30" print | \$105.00 |
| 24" x 30" print | \$125.00 |
| Scan—Standard resolution and format (300 dpi, jpeg) | \$8.00 |
| Scan—Non-standard resolution or format | \$10.00 |
| CD (if required) | \$1.00 |
| Items not listed in fee schedule (larger sizes, colour prints, map copies, etc.) | Cost plus 20% handling fee |

Conditions of Use

- Permission to use the image(s) is granted for one-time use only
- Images must not be duplicated, reproduced for resale, loaned or deposited with another individual or repository without permission from the Lloydminster Regional Archives
- If the image is being used for publication or commercial purposes, it is the user's responsibility to obtain copyright clearance. If the owner cannot be determined, that responsibility includes having a paper trail to show efforts made to determine the owner's identity
- If used in publications, the user agrees to provide the Lloydminster Regional Archives with a free copy of the final production
- For Internet use, the image must be scanned at a low resolution (max. 150 dpi)
- Images must not be altered in any way
- Images being resold or reproduced for advertisements or on items for resale such as framed images, coffee mugs, calendars, postcards, t-shirts, etc., a commercial usage fee of \$50.00 will be levied. This agreement gives you non-exclusive, one-time use, per page, all languages and world rights for 10 years.

****10% Discount when 10 or more prints are ordered at the same time**

I/we the undersigned, have read the above conditions and apply for permission to obtain a reproduction of photographic images from the Lloydminster Regional Archives.

| Client Information | Intended Use | |
|--------------------|--|---|
| Name: | <input type="checkbox"/> Web/Internet | |
| Business/Org.: | <input type="checkbox"/> Film/Video | <input type="checkbox"/> Exhibit/Display |
| Address: | <input type="checkbox"/> PowerPoint Pres. | <input type="checkbox"/> DVD/CD-Rom |
| City/Prov: | <input type="checkbox"/> Personal Use | <input type="checkbox"/> Other |
| Home Phone: | Project Description: | |
| Bus. Phone | | |
| Email: | | |
| Signature: | Date: | |



Order Form

| Image ID No. | Usage Purpose (personal, publication, commercial) | Format (prints or scans) | Size | Price |
|---|--|-----------------------------|------|--------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Notes | | | | |
| CD/DVD (if required - \$1 each) | | | | |
| | | | | |
| Payment (cash, cheque, or money order) | | | | Total |